

**ADMINISTRATIVE CIRCULAR NO. 32**  
Leadership and Learning Division

SAN DIEGO UNIFIED SCHOOL DISTRICT

**Date:** October 29, 2014

**To:** Principals, Vice Principals, ELSTs, and Site EL Coordinators

**Subject:** ADJUSTMENT TO RECLASSIFICATION CRITERIA

**Department and/or Persons Concerned:** Principals, Vice Principals, English Learner Support Teachers, English Learner Coordinators, Teachers of English Learners

**Action Requested:** Follow instructions under “Processing Students for Reclassification” on page 2 of this circular

**Reference:** Education Code Section 333 [f] [1-4]

**Attachment:** Sample Modified Reclassification Profile

**Brief Explanation:**

In the state of California, an English Learner (EL) qualifies to be reclassified as Fluent English Proficient (RFEP) when he/she is able to attain acceptable standards in four specified areas.

For the 2014-2015 school year, three of the four Reclassification Criteria will remain the same as they have been for many years. They are:

1. California English Language Development Test (CELDT): Scores from the current school year to reflect an Overall Proficiency Level (OPL) of Advanced or Early Advanced with at least three subtests of CELDT at Advanced or Early Advanced, and a fourth subtest at Advanced, Early Advanced, or Intermediate.
2. Teacher Judgment: The student’s elementary classroom teacher or secondary English teacher believes the student is able to be successful in core subject areas in a regular program designed for native and fluent speakers of English.
3. Parent/Guardian Consultation: Parents/Guardians are given an opportunity to consult with staff regarding the reclassification process and programs to further increase prospects for their child’s academic achievement.

The fourth criterion for Reclassification requires a comparison of student performance on an objective assessment of basic skills in English Language Arts. **The fourth criterion has long been CST-ELA scores, but because CST-ELA is no longer in use, the fourth criterion will now be different.**

Details of the new fourth criterion for Reclassification for each level are provided in the table below.

<b>Elementary</b>	
Grade	Criterion: Developmental Reading Assessment (DRA)
1	Instructional Level 16 or Above
2	Instructional Level 28 or Above
3	Instructional Level 38 or Above
4	Instructional Level 44 or Above
5	Instructional Level Above 44 (or Fountas & Pinnel Level V or Above)
<b>Middle</b>	
Grades	Criterion: Interim Literacy Assessment
6-8	60% or higher on multiple choice portion of the test
<b>Senior High</b>	
Grade(s)	Criterion
9	Interim Literacy Assessment 60% or higher on multiple choice portion of the test
10-11	Interim Literacy Assessment 60% or higher on multiple choice portion of the test <b>OR</b> Passing Score on CAHSEE ELA
12	Passing Score on CAHSEE ELA

**Processing Students for Reclassification**

Please continue to complete and submit the existing *English Learner Reclassification Profile* to the Office of Language Acquisition for reclassification approval and data entry, but line out “CST ELA Results” and write in: (a) the name of applicable assessment, (b) the test result, and (c) the test date. An example for an elementary student is provided as an attachment.

Questions may be directed to Debra Dougherty at [ddougherty@sandi.net](mailto:ddougherty@sandi.net) or (619) 725-7266.

Debra Dougherty  
 Program Manager  
 Office of Language Acquisition

APPROVED:



Jim Solo  
 Executive Director  
 Leadership and Learning Division

Attachment

Distribution: Lists A, B, D, E, and F

## SAMPLE MODIFIED EL RECLASSIFICATION PROFILE

Name: \_\_\_\_\_ ID: \_\_\_\_\_

(Last) (First)

Grade: \_\_\_\_\_ School: \_\_\_\_\_ Loc. # \_\_\_\_\_ Date: \_\_\_\_\_

English Teacher: \_\_\_\_\_ Room: \_\_\_\_\_

Reclassification Criteria*	Acceptable Standard
A. English proficiency demonstrated on the California English Language Development Test (CELDT) in Listening, Speaking, Reading, and Writing	Overall Proficiency Level (OPL) of Advanced or Early Advanced with at least three subtests of CELDT at Advanced or Early Advanced and the fourth subtest at Advanced, Early Advanced or Intermediate
B. California Standards Test of English Language Arts (CST ELA)	Performance Level of Advanced, Proficient, or Basic <i>with a scale score of 333 or above for Elementary students</i>
C. Teacher Judgment	By signing this profile, teacher represents that he/she believes the student will be able to be successful in core subject areas in a regular program designed for native and fluent speakers of English
D. Parent/Guardian Consultation	After Office of Language Acquisition approval, Parent/Guardian is notified and given an opportunity to consult with staff regarding programs to further increase prospects for academic achievement

\* For general reclassification, students must meet the acceptable standard for ALL criteria (A-D)

## RECLASSIFICATION CANDIDATE INFORMATION

## A. CELDT Results

Test Date:	Overall (Total)	Listening	Speaking	Reading	Writing
Proficiency Level					
Scale Score					

## B. CST ELA Results DRA RESULTS: Instructional Level 44 TEST DATE: Spring 2015

Performance Level	Scale Score (Must be 333 or above for Elementary)	Grade Level When Tested
Advanced <input type="checkbox"/> Proficient <input type="checkbox"/> Basic <input type="checkbox"/>		

## C. Teacher Judgment

\_\_\_\_\_  
Recommending Teacher's Signature\_\_\_\_\_  
Site Administrator's Signature

## D. Parent/Guardian Consultation (Complete only AFTER Office of Language Acquisition Approval)

Date\*\* \_\_\_\_\_ Method: U.S. Mail  Student-Delivered  Phone  Conference  E-mail \*\*Also fill in on original (white) of **approved** profile and enter in student's reclassification database.Submit white and yellow copies to the Office of Language Acquisition for approval. **Keep pink copy for your records.**

Upon approval, the white copy will be returned to alert you of the need for parent consultation and to file in the student's cum folder. Conduct periodic follow-up reviews over a two-year time period, and enter the dates and findings into the database.

Submit white and yellow copies to:	Office of Language Acquisition Use Only
Office of Language Acquisition Eugene Brucker Ed. Center, Room 2008 Attn: Reclassification Profile Approval	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Reason _____ Signature: _____ Date: _____